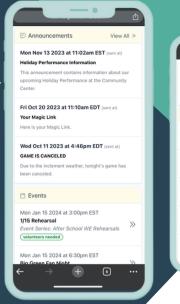


HOW TO USE CUTTIME CHEAT SHEET

FOR PARENTS-GUARDIANS







Welcome to your gateway for all information relating to your student's fine arts program. Access your CutTime Parent Portal page via Magic Link to easily view announcements, events, volunteer jobs, and balance information. Make payments. Share costs with family & friends. No user ID/password needed.

MAGIC LINK BOOKMARKING

Bookmark your Magic Link in your web browser or add a shortcut to your mobile device screen.

SYNCRHONIZE EVENTS

Subscribe once to your student's events and get them synced to your Google or iCalendar.

PAYING FEES

Make an online payment towards your student's program account balance through your parent portal. You will instantly see the payment applied. Forget to pay? You'll receive a monthly automated reminder.

SHARING COSTS

Enlist your family and friends to contribute towards your student's program costs. Easily enter their names and mobile numbers to send them a text request.

VOLUNTEERING

Sign up for open volunteering jobs through events.

HELPFUL ARTICLES

Authenticating Your Magic Link

Bookmarking Your Magic Link

Resending Your Magic Link

Subscribing to a Student Calendar

Paying a Fee Online

Sharing Costs with F&F

Signing Up to Volunteer

Signing Rental Agreements

Managing Multiple Guardians for a
Student

Signing Documents

COMING SOON

Completing Forms & Questionnaires